
Florida Public Postsecondary Career Education Student Assistance Grant Program

[Section 1009.505, Florida Statutes](#)

Program Description

Florida Public Postsecondary Career Education Student Assistance Grant (FSAG-CE) Program is a need-based grant program available to Florida residents enrolled in certificate programs of 450 or more clock hours at participating Florida colleges (public community colleges) or career centers operated by district school boards.

Each participating institution determines application procedures, deadlines, student eligibility, and award amount.

Applying for an Award

The student will demonstrate financial need by completing the [Free Application for Federal Student Aid](#) (FAFSA) in time to be processed error-free by the deadline specified by the institution.

Requirements to Receive Funding

The student will:

- Be a Florida resident and a U.S. citizen or eligible non-citizen. A student's residency and citizenship status are determined by the postsecondary institution. Questions regarding such status should be directed to the financial aid office or admissions office of the institution the student plans to attend.
- Not owe a repayment or be in default under any state or federal grant, loan or scholarship program unless satisfactory arrangements to repay have been made.
- Not have previously received a baccalaureate degree.
- Enroll for a minimum of 180 clock hours per term (or equivalent of 6 semester credits) at an eligible and participating [Florida college \(public community college\)](#) or [career center](#).
- Meet Florida's general eligibility requirements for receipt of state aid.

Student Award Renewal

- A renewal applicant must have earned a minimum institutional cumulative grade point average (GPA) of 2.0 on a 4.0 scale and earned the following for each term an award was received during the academic year:
 - 360 clock hours (12 credit hours) for each term for full-time enrollment;
 - 270 clock hours (9 credit hours) for three-quarter-time enrollment; or
 - 180 clock hours (6 credit hours) for half-time enrollment.
- Eligibility for renewal is determined at the end of the second semester or third quarter of each academic year. Clock hours and credit hours earned during the previous summer can be counted toward the total number of clock hours required.
- A student should consult the postsecondary institution for renewal requirements established by the institution.
- A student must demonstrate financial need by completing an error-free [FAFSA](#) each academic year by the deadline specified by the institution.

Failure to Meet the Minimum Renewal GPA

- If a student does not meet the minimum institutional cumulative GPA, a probationary award may be granted for two semesters or three quarters.
- To be eligible for renewal the following year after probation, the student must have earned the required clock hours or credit hours and an institutional cumulative GPA of 2.0 on a 4.0 scale.

Failure to Meet the Minimum Renewal Credit Hours

- A student who does not meet the annual minimum number of clock hours or credit hours required for renewal may not receive funding the following academic year.
- To be eligible for funding in a subsequent year, the student must apply for restoration and meet the general eligibility requirements for restoration and have maintained/earned an institutional cumulative GPA of 2.0 on a 4.0 scale.

Student Award Restoration

A student who has earned an institutional cumulative GPA of 2.0 on a 4.0 scale at the end of the second semester or third quarter of the academic year for which the student was ineligible may apply for restoration with the postsecondary institution.

Student Award Reinstatement

A student who met the requirements for a renewal award, but did not receive an award during a full year of eligibility and wishes to reestablish use of the grant, may apply for reinstatement with the postsecondary institution in a subsequent year provided the student has earned an institutional cumulative GPA of 2.0 on a 4.0 scale as of the end of the second semester or third quarter of the academic year preceding the year the award is sought.

Award Procedures

- The postsecondary institution will determine applicant eligibility and award amount.
- The annual award amount may vary each academic year. The minimum annual award amount is \$200. The maximum award amount is set by the Legislature in the General Appropriation Act each year.

Award Disbursement

The postsecondary institution will disburse awards to eligible students each term. Awards are not available for the summer term.

Terms of Eligibility

- A student receiving the FSAG-CE is eligible to receive an award for a maximum of 110 percent of the number of clock hours required to complete the program in which enrolled.
- Unused hours may not be used for further course funding after a student earns a certificate.

Institutional Appeal Process

An applicant who believes financial aid has been wrongly denied has certain rights to appeal. If aid is denied for failure to meet state academic progress requirements, an applicant may appeal the denial to the institution by providing proof of illness or other emergency beyond the applicant's control. An institutional academic progress appeal is to be filed within 30 days of the denial letter or by the date established by the institution's financial aid office, whichever is later.

Updating Information

A recipient must notify OSFA of any change in name, address or institution attended.

A student may update information by contacting OSFA toll-free at 1-888-827-2004 or online:

www.FloridaStudentFinancialAid.org

- ✓ Select **State Grants, Scholarships & Applications**
- ✓ Select **Update My Demographics**

Transferring from one institution to another could affect an applicant's award.

Use of an Applicant's Social Security Number/Non-discrimination Statement

The Privacy Act of 1974 requires state agencies to inform applicants of the reasons for requesting their Social Security Numbers (SSN). The FDOE requests an SSN on all applications for student financial assistance in order to correctly identify applicants, match each applicant's financial aid record with the student record at the postsecondary institution the applicant attends, and help coordinate state student aid programs with federal student aid programs.

An applicant will not be denied financial assistance for failure to disclose the SSN. Without an SSN, correct identification of an applicant's record cannot be assured and may result in an error in the award amount or a delay in the disbursement of an award.

Pursuant to Section 1000.05, Florida Statutes, state student financial assistance is provided to eligible applicants without discriminating on the basis of race, ethnicity, national origin, gender, disability or marital status. Minority status will be considered when required by law as a condition of eligibility or selection.

Contact Information

Address:

Florida Department of Education
Office of Student Financial Assistance
State Scholarship and Grant Programs
Suite 1314
325 West Gaines Street
Tallahassee, Florida 32399-0400

Phone:

1-888-827-2004

Email:

OSFA@fldoe.org